

## **Monitoring & Evaluation Group**

### **Terms of Reference**

#### **Aim**

The Southampton Safeguarding Adults Board (LSAB) exists to ensure that all agencies work together to minimise the risk of abuse to vulnerable adults and to protect adults at risk effectively when abuse has occurred or may have occurred. The Board is committed to learning from experience and to a process of continuous improvement. The LSAB will closely follow government advice set out in the Care Act 2014, the 4LSAB Safeguarding Adults Multi Agency Policy, Guidance and Toolkit Version 2 December 2016, Guidance and Toolkit, and any subsequent legislation and guidance.

#### **Functions of the Group**

1. To monitor and evaluate data in order to assess whether there are consistent and robust outcomes for adults at risk.
2. Escalate to the LSAB any data trends of members' performance issues that are of concern.
3. The monitor and report on the implementation of the LSAB work plan.
4. Undertake projects and tasks as requested by the LSAB.
5. To sharing with the LSAB and other sub-groups learning and experience from practice in Southampton, including from case reviews and audits.
6. Audit the effectiveness of safeguarding arrangements across local partner agencies.
7. The group will provide a quarterly report to the LSAB, and annual summary report as part of the LSAB annual report.

#### **Membership**

- Local Safeguarding Boards Team including Data Analyst
- Southampton City Council (SCC) Data Team
- SCC Safeguarding Adults Team Manager
- SCC Single Point of Access Manager
- SCC Integrated Commissioning Unit Quality and Safeguarding Lead
- SCC Regulatory Services
- Solent NHS Trust
- South Central Ambulance Service
- Southampton City Clinical Commissioning Group
- Southern Health NHS Foundation Trust
- University Hospital Southampton NHS Foundation Trust - Safeguarding Adult lead
- Hampshire Fire & Rescue Service

- Voluntary Sector Representative from care group
- Healthwatch
- National Probation Service
- Care Quality Commission
- Hampshire Constabulary

### **Chair**

Chair – Sharon Stewart, Safeguarding Service Lead, Southampton City Council

Vice-Chair – Quality Manager, Southampton City Clinical Commissioning Group

### **Reporting & Accountability**

The quarterly report will include comment on progress against delivery of business plan priorities.

The group will raise issues that need resolution beyond the remit of its members to the Independent Chair of the Board if these cannot be resolved.

### **Frequency of Meetings**

The group will meet every 8 weeks.

### **Version control:**

Terms of Reference reviewed: 6th March 2017

Next Review due: March 2018